SHARPE
National Area
Party Page

Hostess Name: _____
Address: _____
_____
Email: _____
Phone: (____) _____ - _____

Hostess Checklist

- ☐ **$25** - Provide Guest List in 48 hrs
- ☐ **$25** - 5+ guests 21 & older and do not have a consultant
- ☐ **$25** - $225+ in Total Sales
- ☐ **$25** - 2 Future Bookings
- ☐ **$100** - $100+ in Outside Sales

Party Information

____/____/____ DATE

____:____ TIME (AM or PM)

STEP 1

Party Prep

- ☐ Invites Sent
- ☐ Guest List Received
- ☐ Review Hostess Packet with Hostess
- ☐ Pre-Profile Guests
- ☐ Arrive 1 hour before the party to set up

STEP 2

Collect Guest List & Pre-Profile

	Name & Phone	Tried MK?	Skin Tone (IVORY, BEIGE OR BRONZE)	Skin Type (NORMAL/DRY COMBO/OILY)	1 Thing to change	Notes
1)						
2)						
3)						
4)						
5)						
6)						
7)						
8)						
9)						
10)						
11)						
12)						
13)						

STEP 3

Manage Your $$

_____
TOTAL SALES

_____ REORDER: 50%
_____ SUPPLIES: 10%
_____ PROFIT: 40%

Party Wrap-Up

Sets Sold: _____
Parties Booked: _____
Sharing Appts. Scheduled: _____
New Team Members: _____
Follow up on "Tell Us What You Think" form: _____

Designed by: Jenni Ozella